

Constitution of Lac Pelletier Regional Park Authority - 2016

1. **Name**

The name of the organization is the Lac Pelletier Regional Park Authority.

2. **Forward**

The Authority was constituted a body corporate under the Regional Parks Act 1964 (hereunder referred to as “the Act” by order of the Lieutenant Governor in Council dated November 3, 1964, Order in Council 1733-64).

The Authority governance structure, powers and responsibilities are set out in “the Act and Regulations” in force at a point in time and as may be amended from time to time.

3. **Object**

The object of the Authority is to administer Lac Pelletier Regional Park (herein referred to as “the Park”).

4. **Aims**

The Authority recognizes that to administer the Park satisfactorily, it is necessary to make its work a reflection of the needs and interests of persons living within the participating municipalities. It is also recognized that the needs and interests of the travelling public are also important. It is the aim of the Authority to provide a flexible program to meet changing public requirements to ensure that the public will derive the greatest possible benefit from the Park.

5. **Structure**

Members of the Authority shall be two members specified by each participating municipality, and those subsequently named by the participating municipalities. Members-at-large may also be considered upon adoption of an approved bylaw in accordance with the Act and Regulations.

6. **Executive**

An Executive Council of seven (7) members shall be elected at an annual general meeting by a majority of member votes in the following manner: two (2) members for a one-year term; two (2) members for a two-year term; three (3) members for a three-year term. At each of the following annual general meetings, the corresponding vacancies shall be elected for a three-year term.

6. **Secretary-Treasurer**

The secretary-treasurer shall be appointed yearly and the term of office may be terminated by either party by giving 30-days’ notice. The secretary shall be bonded in such amount as the Executive Council may require.

7. If any vacancy occurs in the Executive Council, the remaining members may appoint any member to hold office until the next annual general meeting. When the chairman, vice-chairman, or secretary-treasurer is absent or unable to act, the Executive Council may appoint a chairman and secretary-treasurer pro tempore.
8. The Executive Council shall carry out the policies and programs directed by the Authority and perform such other functions not inconsistent with the direction of the Authority as may be necessary. It shall have all the necessary powers to conduct the business of the Authority as set out in the Act and Regulations.
9. The annual general meeting of the Authority shall be open to the public, and shall be held before July 15 of any year. At least fifteen (15) business days written notice shall be given to the participants indicating the proposed annual meeting date.
10. The Executive Council shall meet at such times as it is deemed necessary.
11. Written notice of each meeting of the Authority shall be forwarded to each member of the Authority by the secretary-treasurer not less than five (5) days prior to the meeting date.
12. All questions at meetings shall be decided by the majority of those present and each of whom shall exercise one vote, the chairman must vote on all occasions and if a tie results, the motion is lost.
13. Every question shall be submitted to the Executive Council on the motion of the chairman or any other member and no seconder shall be required.
14. Four of the members of the Authority shall constitute a quorum and no business shall be transacted at any meeting unless there is a quorum.
15. No instrument shall be validly executed by the Authority unless signed by at least two designated signing authorities named for that purpose by resolution of the Authority.
16. The fiscal year shall commence on January 1 and end December 31.

17. **Amendment to Constitution**

This Constitution may be amended by resolution at any annual general meeting of the Regional Park Authority. Participating municipalities must be notified of the resolution three weeks prior to the annual general meeting.

18. **Repeal**

The Constitution dated March 29, 2005 as amended is repealed in its entirety upon Constitution 2016 coming into force and effect.

June 20, 2016

Chairman

Secretary